

JOIN OUR TEAM: FLIGHT ATTENDANT



Location - Thunder Bay, ON

Status - Full Time

Start Date - TBD

Application Deadline - May 20th, 2025

Compensation - TBD

Competition # - 2025-022

Description: Reporting to the Flight Attendant Manager or the Captain for the duration of the flight, the Flight Attendant is responsible for all passengers prior, during and after the flight. The Flight Attendant is also expected to effectively and professionally communicate with the Captain and passengers at all times. Additionally, the Flight Attendant will ensure that all passenger needs, with respect to safety, comfort, available provisions, are met in a timely and efficient manner.

Key Responsibilities:

- Ensuring that the duties as laid out in the Flight Attendant Manual are performed and that operational requirements of every flight are fulfilled in accordance with the Flight Attendant Manual.
- Adhere to all industry Occupational Health and Safety legislations.
- Professionally interact with Captains and passengers, at all times.
- Safe conduct of the flight, passenger comfort and in-flight service.
- Ensure emergency and safety equipment are on board and functioning properly.
- Check the general condition of the aircraft cabin and ensure all necessary supplies are on board.
- Meet with the captain for a briefing on flight conditions.
- Establish how many passengers have booked the flight and if any guests require special assistance.
- Greet arriving passengers.
- Assist passengers in locating their seats and ensure carry-on luggage is securely stowed.
- Conduct a passenger head count and advise the captain.
- Close entry doors.
- Provide information to passengers regarding emergency exits and demonstrate safety features.

- Ensure seat belts are properly fastened and other safety regulations are observed.
- Advise the captain that the cabin has been secured.
- Take designated seats for take-off and review emergency procedures.
- Answer questions regarding the flight.
- Make announcements regarding restrictions, caution, and decent preparations.
- Provide safety and comfort services to all passengers (i.e. check seat-belts, pick up refuse, etc.)
- Safely assist passengers leaving the plane.
- Tidy the cabin.
- Ensure there are no articles left behind.

➤ **What We Are Looking For**

- Valid Canadian Passport.
- First Aid Certification.
- Secondary School Diploma.
- Completion of Flight Attendant Training considered an asset.
- Proven interpersonal and conflict resolution skills.
- Adaptable and flexible.

➤ **Working Conditions**

- Confined and noisy work environment.
- Physically demanding, standing for long periods.
- Ability to lift up to 50 lbs.
- Irregular hours and a schedule of one week on, one week off. Subject to change at any time.
- Travel is required.

➤ **Benefits**

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| • Life Insurance | • Company events |
| • On-site parking | • Retirement Plan |
| • Paid time off | • Dental Care |
| • Profit sharing | • Disability Insurance |
| • RRSP | • Employee Assistance Program |
| • Employee Value Program | • Employee stock purchase plan |
| • Flight Benefits | • Extended healthcare |
| • Vision Care | |

Please send your cover letter and resume to employment@northstarair.ca

Ensure the email subject line is titled "Flight Attendant" to distinguish from other emails.